

Notice Number 2024-70

Rule Number Inst 800

1. Agency Name & Address:

**Installation Standards Board
c/o Office of Professional Licensure &
Certification
7 Eagle Square
Concord, NH 03301**

2. RSA Authority: RSA 205-D:20, XI

3. Federal Authority: N/A

4. Type of Action:

Adoption X

Repeal _____

Readoption _____

Readoption w/amendment _____

5. Short Title: **Alternative Dispute Resolution Program**

6. (a) Summary of what the rule says and of any proposed amendments including whether the rule implements a state statute for the first time:

The former Chapter Inst 700 on the alternative dispute resolution program expired 4/14/2022. In another rulemaking proceeding the Installation Standards Board (Board) will divide the previous Chapter Inst 500 on inspections of manufactured housing, which had also expired, into Chapter Inst 500 and Chapter Inst 600, in order to comply with Chapter 4, Part 1, 1.8 of the *Drafting and Procedure Manual for Administrative Rules*. The Board is adopting Chapter Inst 700 again, renumbered as Chapter Inst 800, and with corrections to various rule citations, changes to pronouns to be non-gender specific, and in Inst 802.02(b) changing “attorneys or hearing examiners provided by the board” to “attorneys or hearing examiners provided by the OPLC”.

Other proposed changes are intended to improve program integrity, efficiency, and to align with current practices.

6. (b) Brief description of the groups affected:

The groups affected are licensed manufactured home installers and anyone who is having a manufactured home installed.

Those seeking dispute resolution of disputes between manufacturers, retailers, installers, and consumers of manufactured housing relative to the installation of manufactured housing and the correction or repair of defects in manufactured houses that are reported during the one-year period beginning on the date of installation.

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

RULE	STATUTE
Inst 801	RSA 541-A:7
Inst 802	RSA 205-D:20, XI

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name: **Tina M. Kelley** Title: **Rules Coordinator**
Mailing Address: **Office of Professional Licensure & Certification** Phone #: **(603) 271-5247**
7 Eagle Square Fax#: **None**
Concord, NH 03301 E-mail: **OPLC-Rules@oplc.nh.gov**
TTY/TDD Access: Relay NH 1-800-735-2964
or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **Monday, June 24, 2024 at 4:00 p.m.**

Fax E-mail Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Thursday, June 13, 2024 at 9:30 a.m.**

Physical Location: **Office of Professional Licensure and Certification**
7 Eagle Square
Concord, NH 03301

Electronic Access (if applicable): **N/A**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant):

FIS # 24:006, dated 1/16/2024

1. **Comparison of the costs of the proposed rule(s) to the existing rule(s):**

Not applicable as the previous rules expired on April 14, 2022.

2. **Cite the Federal mandate. Identify the impact on state funds:**

No federal mandate, no impact on state funds.

3. **Cost and benefits of the proposed rule(s):**

When compared to the expired rules the proposed rules have been renumbered from Inst 700 to Inst 800 and are technical in nature and will not have any additional costs or benefits.

A. **To State general or State special funds:**

None.

B. **To State citizens and political subdivisions:**

None.

C. **To independently owned businesses:**

None.

11. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

These rules do not violate Part I, Article 28-a of the New Hampshire Constitution. These rules do not mandate or assign this program to any political subdivision in any way.